BritishRedCross

JOB TITLE: Accounting Manager (International)

Job Level	**5 (0.8 FTE)**	**Kornferry Function**	*FA18*
Directorate	Finance & Strategy and Transformation	**Function/Service**	Finance
Direct Reports	3	**Indirect Reports**	None
Line Manager Title	Senior Accounting Manager (International)	**Budgetary Responsibility**	*None*

Our Leadership Framework defines the leadership standards we want to see at the British Red Cross. It shows what great leadership looks like. Our goal is to create a great workplace and deliver excellent services to our users. Our Leadership Framework - RedRoom, along with Our values and behaviours - RedRoom and Fundamental Principles, helps everyone understand how the leadership capabilities relate to their role and context.

Diversity is something we celebrate, and we want you to be able to bring your authentic self to the British Red Cross. We want you to feel that you are in an inclusive environment, and a great position to help us spread the power of kindness. You can read more about Equity, Diversity & Inclusion (EDI) at the British Red Cross - RedRoom here.

Role description:	
Purpose	The Accounting Manager (International) is responsible for managing and overseeing the accounting processes for the International Directorate including the Overseas Branches ensuring accuracy, compliance with accounting standards, and driving forward efficiencies in process. Work includes managing month and year-end processes, balance sheet reconciliations, donor financial reporting, annual returns, audit queries, as well as minimising any financial control weaknesses in these areas to ensure strong financial compliance.
Key Responsibilities	**Audit, Compliance & Financial Governance** • Develop and/or deliver a plan for significant aspects of audit control with guidance from senior colleagues. • Plan and manage the delivery of an audit programme in a single discipline, ensuring it addresses identified risk areas. Monitor the closeout of audit findings to ensure that agreed corrective actions are implemented and that risks are managed effectively; refer major issues or inadequate responses through the management line. • Monitor and review performance and behaviours within area of responsibility to identify and resolve non-compliance with the organisation's polices and relevant regulatory codes and codes of conduct. • Create a plan to deliver and review financial policies, guidelines, and protocols to ensure the company complies with regulations and good financial practice.

	Stakeholder Management & Advisory Support • Develop and implement stakeholder engagement plans for projects to identify relevant stakeholders, to develop positive stakeholder relationships, and to ensure that each stakeholder has an appropriate share of voice. • Provide specialist advice on the interpretation and application of policies and procedures, resolving complex or contentious queries and issues and enabling others to take appropriate actions. • Write and edit material for various target populations, tailoring the tone and content to match the needs and expectations of each audience **Data Analytics & Information Management** • Use data from a wide range of sources to analyse key themes and identify possible impacts on the business. • Manage aspects of the data management system. This includes being responsible for developing or operating key elements of the system. **Leadership, Communication & Capability Building** • Communicate the actions needed to implement the function's strategy and business plan within the team; explain the relationship to the broader organisation's mission, vision and values; motivate people to commit to these and to doing extraordinary things to achieve local business goals. • Implement the formal development framework for a team, with the guidance from senior colleagues. Provide informal coaching to others throughout the organisation in the area of expertise. The responsibilities described are not a comprehensive list and additional tasks may be assigned from time to time that are in line with the level of the role.
Know-how	**Essential** • Qualified accountant (or qualified by experience) with significant knowledge of financial reporting standards and Charity SORP. • Strong communication skills, both written and verbal, with the ability to provide knowledgeable financial advice and guidance to internal stakeholders. • Builds and maintains effective relationships with key stakeholders, delivering a high-quality customer-focused service. • Flexible and adaptable, able to prioritise and manage workloads effectively to meet changing business needs. • Sound understanding and practical application of financial controls, policies and procedures, ensuring compliance and financial integrity.

	• Experience of working with accounting systems and Microsoft Office applications, with the ability to analyse and interpret financial information. **Desirable** • Work in a Charity Finance function • Excel at advanced level • Knowledge of VAT treatment
Additional Requirements	• Ability to work and travel in the UK on a regular basis (approximately monthly).

Pre Engagement Checks Highlight bold as required	
DBS- England & Wales	Adult/ Child/ Adult & Child Workforce/**None**
PVG- Scotland	Adult/ Child/ Adult & Child/ **None**
Access NI- Northern Ireland	Vulnerable Adult/ Child/ Vulnerable Adult & Child/**None**
Driver Check	Yes/**No**
International Roles Only	
International Police Check	Yes/No
International Driving Licence for manual cars	Yes/No

Role Reference		**Review Date**	

We guarantee an interview to disabled candidates (as defined in the 2010 Equality Act), who meet the minimum shortlisting criteria in the advertised person specification and apply under the disability confident scheme.